



To Whom It May Concern:

Thank you for considering Hinds' Feet Farm as a home for yourself or your loved one. We understand that choosing the right long-term care provider is often a very difficult decision. Hinds' Feet Farm is dedicated to making this process as smooth and stress-free as possible. The enclosed checklist and admission requirements are to ensure maximum safety and proper placement for all residents. At this time, please complete the items that are required prior to admission (top section of enclosed checklist). Upon approval of admission, we will send an additional packet of items that are required upon admission.

Once all of the pre-admission documents have been received and an in-person behavior/psychosocial assessment have been completed, Hinds' Feet Farm's Residential Program Director and qualified professional staff will evaluate the information provided to determine appropriateness and availability of placement. We will notify each applicant of placement status within 10 business days. Approved applicants will have 10 business days to accept or reject the offer of placement. Those notified of immediate placement will be given a mutually agreed upon admission date which is not to exceed 90 days from the approval of admission.

Please feel free to call or email me directly should you have any questions or need any additional information. In addition, I am available by appointment to meet with you in person.

Thank you,

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